云南工贸职业技术学院公物维修申报单

**公物维修申报单(**NO.    **) （第一联）**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 系（部） |  | | 班 级 | |  | | |
| 报修人 |  | | 联系电话 | |  | | |
| 维修内容 |  | | | | | | |
| 损坏原因 |  | | | | | | |
| 维修地点 |  | | | | | | |
| 报修日期 |  | 修复日期 | |  | | 维修人员签字 |  |

**公物维修申报单(**NO.    **) （第二联）**

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| 系（部） |  | | 班 级 | |  | | |
| 报修人 |  | | 联系电话 | |  | | |
| 维修内容 |  | | | | | | |
| 损坏原因 |  | | | | | | |
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| 报修日期 |  | 修复日期 | |  | | 维修人员签字 |  |